

BASEBALL(Youth)/SOFTBALL CHARGING POLICY (2016/17 CONNIBURROW COMMUNITY ASSOCIATION (01908 670937)

	Schools Primary	Secondary Schools/Colleges/ Youth Clubs	Adult Clubs/Orgs Corporate & Commercial	Grass Field	
Hourly Rate	£10	£15	£25	£10	
Game Rate (90 minutes)	£15	£20	£35	£10	
Half Day (9-2pm & 2-7pm)	£40	£75	£125	£15	
Full Day (9am-7pm)	£80	£120	£195	£20	
Officials Room	£10	£15	£20		
Changing Rooms (With Facilities)	£10 each	£20 each	£25 each		
Facilities (WC only)	£10	£10	£15		
Weekend (2 days)Tournaments Without Facilities	£125	£175	£250	£50	
Weekend (2 days)Tournaments With Facilities	£150	£195	£295	£50	
Damage Deposit	£50	£75	£100		

Terms and Conditions of Hire Conniburrow Community Association Sports Ground

1. All clients will provide their own equipment.
2. If your group has 10 or more bookings you will qualify for a discount on changing rooms.
3. A non-refundable administration fee and damage deposit is chargeable and payable in advance to secure a booking; Bookings will not be confirmed until this fee is paid in full.
4. All payments for bookings will be payable a minimum of 14 days in advance.
5. Facilities: Changing rooms include use of showers. WC's will be opened on request for client and public use. For tournaments etc, the hirer may consider hiring their own portaloos at their own risk and expense including delivery and removal. CCA consent required.
6. You are responsible for keeping changing room doors locked and ensure that only club/group members are given access. Keys MUST be returned to CCA Caretaker at end of the booking period.
7. All Hirers will be invoiced following confirmation of the booking. Failure to pay hire charges will result in the booking being cancelled.
8. For Block Bookings the hirer will be invoiced on a monthly in advance basis. Failure to pay hire charges will result in the cancellation of future bookings.
9. The hirer will indemnify CCA against any loss, damage, claim or expense howsoever arising, caused or occasioned during the hirer's use of the premises. It shall also be the responsibility of the hirer to effect adequate Public Liability Insurance to cover risks arising out of the use of the facilities by the group/organisation and its or the hirer's invitees and visitors and should be to be a minimum of £5,000,000.00.
10. The Caretaker will unlock the building 15 minutes prior to the start of play unless any other arrangement is made prior to hire. The hirer should ensure that someone is present at or within the facility throughout the period of hire.
- 11. The hirer shall not sublet or transfer this booking to any other person or organisation.**
12. No betting, gaming or lotteries shall take place on the premises except that allowed by law and the hirer shall obtain any license or certificate required, copy to CCA, prior to booking the premises for such use.
13. The hirers shall ensure compliance with all the relevant legislation, orders and regulations, in particular, that relating to music, singing and dancing and the sale and supply of liquor. All liquor licenses must be displayed at all times during such an event. Failure to do so will result in the event being cancelled. Copies of documents must be provided to the CCA prior to commencement of event.
14. Fire exits must not be obstructed in any manner at all.
15. Hirers must not cause annoyance or nuisance to local residents or adjoining occupiers by the playing of loud music, parking in front of drive ways etc. A Temporary Entertainment License must be obtained by the hirer at its own expense for the playing of music. A copy of which must be provided in advance to the CCA.

16. With the exception of guide dogs, no animals will be allowed within the Pavilion. All dog owners/handlers should be made aware that dog fouling is prohibited on this sports grounds and all owners must ensure that they clear up after their animal/s which must be on a leash at all times.
17. CCA has a policy of no smoking in their buildings and on the Playing Field and this must be adhered to at all times.
18. A Damage Deposit is payable a minimum of 14 days in advance. All equipment hired can only be used on the premises and must not be removed. Hirers must leave the premises clean and tidy and all equipment and furniture should be stored away or placed tidily as required. Regular users will be liable for their damage deposit for non-compliance of this clause and any other relevant clause. The hirer is liable for the costs of any additional cleaning should this be necessary, together with damage and breakage, which occurs during the hire period. Refund of any deposit is at the discretion of CCA.
19. Users must not leave their own belongings or equipment in or on the premises without the written consent of CCA and any items left in the building with CCA's approval, are left totally at the owner's risk. Any belongings left in or on the premises without prior agreement from CCA will be treated as abandoned and may be disposed of by CCA. Users must not use unallocated storage space nor overfill allocated space.
20. All refuse must be collected and taken away from the site by the hirer.
21. The CCA is non-political. Approval for the use of CCA premises by political parties shall be determined by the nature of the occasion and at the discretion of the Management Committee. Political public meetings such as rallies will not be permitted.
- 22. The premises shall be used for community/leisure purposes only and shall not be used as the hirer's postal address.**
23. No alterations or additions shall be made to the premises without the written consent of CCA and any such work shall be completed at the hirer's cost and to CCA's satisfaction.
- 24. No advertising or publicity material will be displayed inside or outside the building without the prior approval of CCA.**
25. CCA reserves the right to close the premises at any time for emergency or periodic maintenance.
26. All Pitch bookings must be made giving 14 working days' notice of the date of play.
27. Additional requirements other than the hire of a pitch and changing rooms must be made in writing at least 14 days before the date of the proposed hire. Hirers must remove all litter left behind after any booking.
28. Cancellation of a seasonal booking must be made in writing at least 14 days prior to the start of the season. Any team cancellation made part way through the season will be charged according to how many booked dates have passed up until the cancellation date.
29. Cancellation of casual bookings must be made at least fourteen (14) working days before the date of hire or a refund will not be given.
30. Cancellation of a booking by a seasonal hirer should be at least fourteen (14) working days before the booking or it will form part of the seasonal match allowance.
31. Users must not tamper or move or remove from the premises any of the fixed apparatus or otherwise e.g. goal posts, fences, lamp posts, etc.
32. Any team playing on the pitch declared unfit or without permission will be liable for the costs of pitch reinstatement and may have any future bookings cancelled at CCA's discretion.
33. Any reinstatement works required following an event shall be completed at the hirer's cost and to CCA's satisfaction.
34. Vehicles must not be parked on the playing fields at any time.
35. Any change to the hirers invoicing address must be notified to CCA Bookings Office.
36. CCA reserves the right to cancel the hiring if the hirer breaks any of the above conditions.

37. CCA reserves the right to withhold ALL OR PART of any deposit/payment for non-compliance of any of the above conditions.

Enquiries to CCA Office - email: bookings@conniburrow.org.uk Tel: 01908 670937; Website: www.conniburrow.org.uk